



**Center For Family Medicine**

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**FROM:** Mark K. Huntington MD PhD FAAFP  
FAA Designated Senior Airman Medical Examiner  
HIMS Airman Medical Examiner

**RE:** Required records

Dear Airman:

You have requested an appointment with the HIMS Airman Medical Examiner. Prior to your first appointment, you must arrange for the following documentation to be sent to our office.

- A copy of the letter from the FAA indicating you need to consult a HIMS AME – this can come from you.
- Copy of your FAA Airman Medical Record (to request, call 405.954.4821 or visit: [www.faa.gov/licenses\\_certificates/medical\\_certification/media/MedicalRecordsRequestForm.pdf](http://www.faa.gov/licenses_certificates/medical_certification/media/MedicalRecordsRequestForm.pdf)) – this needs to be sent to our office directly by the FAA.

These need to arrive well in advance of your appointment so that they can be reviewed. Once all documentation has arrived, your appointment will be scheduled.

Information may be sent to: Mark K. Huntington MD PhD FAAFP  
Center for Family Medicine  
1115 East 20th Street  
Sioux Falls, SD 57105 USA  
FAX 605.335.1006

I look forward to working with you!